

October 11, 2022

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

**COUNCIL MEETING**

Mayor From called the October 11, 2022 regular council meeting of the University Heights City Council to order at 7:01 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Abby Brown - Leff Law Firm, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Treasurer Lori Kimura, City Financial Consultant Steve Kuhl. Also present: Ryan Foley - Shive-Hattery, Katy Herbold, Jessica Johnson - East Central Iowa Council of Governments (ECICOG), Deb Tunwall, Warren Tunwall, Pat Yeggy.

**Absent:** Attorney Steve Ballard.

The minutes of the September 13, 2022 regular council meeting were approved by unanimous consent.

**Public Comments:** The following addressed the council with their concerns:

Deb Tunwall, 100 Koser  
Warren Tunwall, 100 Koser

**Mayor’s Report:**

**Motion** by Scott, seconded by Gahn, to Consider Resolution No. 22 -32, approving fund transfers from General Fund to Special Revenue-Employee Benefits Fund and to Capital Projects Fund, and from Special Revenue-TIF Fund to the General Fund, and confirming prior transfers from Special Revenue-Hotel/Motel and Special Revenue-Special Assessments to Debt Service Fund. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Gahn, seconded by Schroeder, to consider Resolution No. 22-33, awarding reimbursement grants under the University Heights ARPA Business Recovery Grant Program based upon recommendations from ECICOG. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Legal Report:** A written report was presented.

Council will hold a work session on October 24 to discuss Zoning Ordinance provisions related to uses of garages and accessory structures, and other tailgating-related issues, and an ordinance to allow golf carts to be operated in University Heights.

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent**.

**Warrants  
September 14 - October 11, 2022**

<b>Name</b>	<b>Memo</b>	<b>Amount</b>
Akers, Christopher M	bi-weekly officer paycheck	-1,917.75
Brinkema, Brian E	bi-weekly officer paycheck	-2,642.23
Cox, Nicholas J	bi-weekly officer paycheck	-480.05
Dahm, Ryan J	bi-weekly officer paycheck	-605.80
Plate, Harold, M	bi-weekly crossing guard paycheck	-217.36

Tucker, Darryl J	bi-weekly officer paycheck	-2,596.02
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.34
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-230.95
Brinkema, Brian E	bi-weekly officer paycheck	-2,482.55
Cox, Nicholas J	bi-weekly officer paycheck	-1,148.38
Dahm, Ryan J	bi-weekly officer paycheck	-1,017.52
Macke, Matthew C	bi-weekly officer paycheck	-538.45
Schmerbach, Adam P	bi-weekly officer paycheck	-530.61
Tucker, Darryl J	bi-weekly officer paycheck	-2,505.73
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.35
Goerd, Terence J	monthly building inspector paycheck	-1,247.71
Haverkamp, Michael J	monthly city clerk paycheck	-342.88
Kimura, Lori D.	monthly treasurer paycheck	-456.88
Plate, Harold, M	bi-weekly crossing guard paycheck	-240.18
Jensen, Brian A	monthly rental inspector paycheck	-875.18
Paul J. Moore, Melrose Building	garage rent automatic deposit	-50.00
Mediacom	online service 9/21/22-10/20/22	-399.95
Shive Hattery	engineering services 9/2/2022-9/30/2022	-3,362.40
OUP South Condo Assoc	monthly association dues	-433.58
Jack Laverman	mowing services payment #5 & 6 of 7	-560.00
CenturyLink	telephone service for October	-113.37
City of Iowa City	bus, animal, fuel, park water,MPOJC/ECICOG	-19,721.47
Iowa League of Cities	member dues FY23	-1,007.00
Johnson County Refuse, Inc.	September garbage & recycling service	-6,808.00
VISA	gsuite,grasshopper,car wash,batteries	-378.80
US Cellular	wireless data/internet service for car computer	-84.37
Harapat Auto Service Inc	car repairs	-591.49
AT&T Mobility	wireless service for police cars 8/20/22-9/19/22	-288.89
Iowa City Press-Citizen	June-September legal publications	-780.34
ECICOG	ARPA administration	2,025.00
Leff Law Firm, L.L.P.	September legal services	-9,298.00
GALLS	uniform pieces	-657.24
Internal Revenue Service	federal payroll taxes	-4,610.72
Internal Revenue Service	federal payroll taxes	-6,060.32
IPERS	ipers contribution	-7,779.56
IPERS	ipers contribution	-698.30
IA WORKFORCE DEV	107319-6	-258.62
TREASURER STATE OF IOWA	42-1109342001	-5,183.00
Wellmark BC/BS	October insurance payment	-5,503.69
Iowa Municipalities Workers' Comp	work comp installment	-1,352.00
MidAmerican Energy	1301 Melrose stop light	-66.00
MidAmerican Energy	pedestrian lights at 113 Golfview	-31.60

MidAmerican Energy	1011 Melrose stop light	-30.08
MidAmerican Energy	street lights	-477.07
General Fund - \$67,828.82	Employee Benefits Fund - \$31,446.21	Road Use Tax - \$604.75
Total Receipts - \$256,313.07	Total Warrants - \$99,879.78	

**Community Protection:** Chief Kelsay presented a written report.

**Streets and Sidewalks:** Engineer Bilskemper presented a written report.

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

**Finance:** No report.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 7:43 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**