

November 8, 2022

Proceedings of the City Council of University Heights, Iowa, held by electronic means pursuant to Iowa code section 21.8 due to the COVID-19 pandemic, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

**COUNCIL MEETING**

Mayor From called the November 8, 2022, regular council meeting of the University Heights City Council to order at 7:00 p.m.

**Present:** Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott, Doug Swailes. Staff present: Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Josiah Bilskemper, Police Chief Troy Kelsay, Treasurer Lori Kimura, City Financial Consultant Steve Kuhl. Also present: Ryan Foley, Jim Lane, Wim Murray.

**Absent:** No one.

The minutes of the October 10, 2022, council meeting & October 24, 2022 work session were approved by unanimous consent.

**Public Comments:** No one from the public addressed the council.

**Mayor’s Report:**

**Motion** by Scott, seconded by Gahn, to consider Resolution 22-39 approving and directing the filing of the Annual Finance Report for FY22. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

Wim Murray, Mid-American Energy Business Connections Manager, who is also the Community Link for University Heights, made the council aware that she is the Mid-American partner to contact with questions or information.

**Motion** by Moore, seconded by Swailes, to consider Resolution 22-38 confirming appointments to City Boards. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Legal Report:** A written report was presented.

Motion by Scott, seconded by Gahn, to select para. 4B in Section 4 of Ordinance No. 251 to be included when the Council votes on the ordinance. Carried 4-1 with Moore voting “no”.

**Motion** by Gahn, seconded by Scott, for first consideration of Ordinance No. 251, including para. 4B in Section 4, permitting the operation of golf carts on City streets, establishing rules and regulations, and requiring permits. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>No</b>	<b>Swailes</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Clerk’s Report:** A written report was presented.

**Treasurer’s Report:** A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants  
October 12- November 8, 2022**

<b>Name</b>	<b>Memo</b>	<b>Amount</b>
RevoPay	monthly active merchant fee	-10.00
Akers, Christopher M	bi-weekly officer paycheck	-1,707.83
Brinkema, Brian E	bi-weekly officer paycheck	-2,362.07
Cox, Nicholas J	bi-weekly officer paycheck	-843.51

Kelsay, Troy A	bi-weekly officer paycheck	-2,347.47
Macke, Matthew C	bi-weekly officer paycheck	-71.07
Mayberry, Brian R	bi-weekly officer paycheck	-560.20
Tucker, Darryl J	bi-weekly officer paycheck	-2,404.97
From, Louise A.	quarterly mayor paycheck	-454.13
Gahn, Stepheny E	quarterly council paycheck	-184.70
Moore, Liesa K	quarterly council paycheck	-184.70
Schroeder, Timothy R	quarterly council paycheck	-184.70
Swailles, Douglas J	quarterly council paycheck	-184.70
Plate, Harold, M	bi-weekly crossing guard paycheck	-172.73
MidAmerican Energy	OUP Community Center/Offices gas/electricity	-144.38
Akers, Christopher M	bi-weekly officer paycheck	-1,815.66
Brinkema, Brian E	bi-weekly officer paycheck	-1,812.69
Kelsay, Troy A	bi-weekly officer paycheck	-2,621.36
Mayberry, Brian R	bi-weekly officer paycheck	-807.80
Plate, Harold, M	bi-weekly crossing guard paycheck	-72.45
Schmerbach, Adam P	bi-weekly officer paycheck	-94.76
Tucker, Darryl J	bi-weekly officer paycheck	-2,035.03
Goerdt, Terence J	monthly building inspector paycheck	-1,443.08
Haverkamp, Michael J	monthly city clerk paycheck	-482.31
Kimura, Lori D.	monthly city treasurer paycheck	-438.41
Jensen, Brian A	monthly rental inspector paycheck	-875.18
Paul J. Moore, Melrose Avenue Building	garage rent automatic deposit	-50.00
Mediacom	online service 10/21/22-11/20/22	-399.95
One University Place South Condo Assoc	monthly association dues	-433.58
Jack Laverman	mowing services payment #7 of 7	-280.00
Breese Plumbing & Heating	winterize park fountain	-185.50
Harapat Auto Service Inc	oil change	-61.58
City of Iowa City	bus, fuel for police vehicles, animal services, utility billing	-4,766.92
Leff Law Firm, L.L.P.	October legal services	-9,650.00
US Cellular	wireless data/internet service for car computer	-84.13
Shive Hattery	engineering services 10/1/2022-10/28/2022	-6,344.12
SEATS	September service	-100.00
Quality Care	leaf vacuuming	-12,500.00
AT&T Mobility	wireless data/internet service for car computer	-288.89
Johnson Co Refuse	October garbage & recycling service	-6,808.00
East Central Iowa Council of Governments	October hours for ARPA Administration	-1,050.00
VISA	gsuite, car wash, grasshopper, Amazon Prime	-326.49
CenturyLink	November telephone service	-108.06
Internal Revenue Service	federal payroll taxes	-4,426.12
Internal Revenue Service	federal payroll taxes	-4,651.08

IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-4,429.12
IOWA PUBLIC EMPLOYEES RETIREMENT SYSTEM	ipers contribution	-701.53
Wellmark BC/BS	November insurance payment	-5,503.69
Iowa Municipalities Workers' Compensation	work comp installment	-1,352.00
MidAmerican Energy	1301 Melrose stop light	-55.93
MidAmerican Energy	pedestrian lights at 113 Golfview	-30.16
MidAmerican Energy	1011 Melrose stop light	-26.07
MidAmerican Energy	streetlights	-479.51
LL Pelling	2022 pavement restriping final & retainage	-3,365.94
General Fund - \$67,753.11	Employee Benefits Fund -\$21,063.54	Road Use Tax - \$3,957.61
Total Receipts - \$684,633.28	Total Warrants - \$92,774.26	

**Finance:**

**Motion** by Scott, seconded by Moore, to consider Resolution 22-34 approving and directing the filing of Annual Urban Renewal Report with the Iowa Department of Management related to One University Place Tax Increment Financing Development Agreement. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Scott, seconded by Moore, to consider Resolution 22-35, authorizing internal advance of funds for Urban Renewal Projects. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Motion** by Scott, seconded by Swales, to consider Resolution 22-36 approving the estimated incremental Property Tax Revenues for One University Place Development anticipated for the City's fiscal year ending June 30, 2024, and appropriating approximately \$606,775.00 to the developer as Economic Development Tax Increment payments and appropriating approximately \$31,936.00 to the City of University Heights from revenues received from the Johnson County Treasurer attributable to the taxable valuation of the OUP Property. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Community Protection:** Chief Kelsay presented a written report.

Motion by Gahn, seconded by Schroeder, to approve \$500 expenditure to Iowa Summit on Justice and Disparities Conference, passed 5-0 on a voice vote.

**Streets and Sidewalks:** Engineer Bilskemper presented a written report.

**Motion** by Swales, seconded by Gahn, to consider Resolution 22-37 authorizing the Mayor to sign and the Clerk to attest a snow removal and sanding contract with Mark Phelps, Hawkeye Construction and Snow Removal. **Carried.**

<b>Gahn</b>	<b>Aye</b>	<b>Scott</b>	<b>Aye</b>
<b>Moore</b>	<b>Aye</b>	<b>Swales</b>	<b>Aye</b>
<b>Schroeder</b>	<b>Aye</b>		

**Building, Zoning, Sanitation:** The rental housing inspector submitted a written report.

Council discussed possible ordinance changes related to use of garages, tailgating activities, permissible size of paving in yards, and related matters. Consensus was to work further on this and look at getting input from the Zoning Commission and community in January.

**eGovernment:** Council Member Moore presented a written report.

**Announcements:** None.

The meeting was adjourned **by unanimous consent at 8:20 p.m.**

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**Attest: Michael Haverkamp, City Clerk**

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**Approved: Louise A. From, Mayor**