

November 14, 2023

Proceedings of the City Council of University Heights, Iowa, held at the Community Center, 1302 Melrose Avenue, subject to approval by the Council at a subsequent meeting. All votes are unanimous unless otherwise stated.

COUNCIL MEETING

Mayor From called the November 14, 2023, regular council meeting of the University Heights City Council to order at 7:00 p.m.

Present: Mayor Louise From. Council Members: Stepheny Gahn, Liesa Moore, Tim Schroeder, Bobby Scott. Staff present: City Attorney Steve Ballard, City Clerk Mike Haverkamp, Engineer Ryan Foley, City Treasurer Jon Brown. City Financial Consultant Steve Kuhl.

Also present: Nick Herbold, Jim Lane, Pat Yeggy (via Zoom).

Absent: Council Member Doug Swailes, Police Chief Troy Kelsay.

The minutes of the October 10, 2023, regular council meeting were approved by unanimous consent.

Public Comments: No one addressed the Council from the Public.

Mayor’s Report:

Finance:

Motion by Scott, seconded by Gahn, to consider Resolution 23-43 authorizing and confirming Fund Transfers for Debt Service. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Absent
Schroeder	Aye		

Motion by Scott, seconded by Moore, to consider Resolution 23-41 approving and directing the filing of the IDOT Annual City Street Financial Report for FY23. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Absent
Schroeder	Aye		

Motion by Gahn, seconded by Scott, to consider Resolution 23-38 approving and directing the filing of Urban Renewal Report with the Iowa Department of Management related to One University Place Tax Increment Financing Development Agreement. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Absent
Schroeder	Aye		

Motion by Moore, seconded by Gahn, to consider Resolution 23-39 authorizing internal advance of funds for Urban Renewal Projects. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Absent
Schroeder	Aye		

Motion by Scott, seconded by Schroeder, to consider Resolution 23-40 approving the estimated incremental Property Tax Revenues for One University Place Development anticipated for the City’s fiscal year ending June 30, 2024, and appropriating approximately \$667,474.00 to the developer as Economic Development Tax Increment payments and appropriating approximately \$35,130.00 to the City of University Heights from revenues received from the Johnson County Treasurer attributable to the taxable valuation of the OUP Property. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailes	Absent
Schroeder	Aye		

Motion by Moore, seconded by Schroeder, to consider Resolution 23-42 approving and directing the filing of the Annual Finance Report for FY22. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailles	Absent
Schroeder	Aye		

Legal Report: A written report was presented.

Clerk’s Report: A written report was presented.

Treasurer’s Report: A written report was presented. All bills were approved for payment by **unanimous consent.**

**Warrants
October 11, 2023 – November 11, 2023**

Name	Description	Amount
Akers, Christopher M	Bi-Weekly Officer Paycheck	-3,227.53
Cox, Nicholas J	Bi-Weekly Officer Paycheck	-1,139.51
Dahm, Ryan J	Bi-Weekly Officer Paycheck	-647.50
Jazvin, Edis	Bi-Weekly Officer Paycheck	-3,254.58
Kelsay, Troy A	Bi-Weekly Officer Paycheck	-4,212.79
Tucker, Darryl J	Bi-Weekly Officer Paycheck	-3,517.44
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	-3,395.31
Plate, Harold M	School Crossing Guard Bi-Weekly Paycheck	-255.00
Akers, Christopher M	Bi-Weekly Officer Paycheck	-3,227.53
Cox, Nicholas J	Bi-Weekly Officer Paycheck	-1,155.00
Dahm, Ryan J	Bi-Weekly Officer Paycheck	-542.50
Jazvin, Edis	Bi-Weekly Officer Paycheck	-2,609.04
Kelsay, Troy A	Bi-Weekly Officer Paycheck	-4,212.79
Tucker, Darryl J	Bi-Weekly Officer Paycheck	-3,602.76
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	-3,057.10
Goerd, Terence J	Monthly Building Inspector Paycheck	-1,666.67
Jensen, Brian A	Monthly Building Inspector Paycheck	-1,250.00
Plate, Harold, M	School Crossing Guard Bi-Weekly Paycheck	-270.00
Brown, Michael J	Monthly City Treasurer Paycheck	-1,099.00
Haverkamp, Michael J	Monthly City Clerk Paycheck	-823.69
Akers, Christopher M	Bi-Weekly Officer Paycheck	-4,113.12
Jazvin, Edis	Bi-Weekly Officer Paycheck	-2,195.70
Kelsay, Troy A	Bi-Weekly Officer Paycheck	-4,212.79
Tucker, Darryl J	Bi-Weekly Officer Paycheck	-3,270.12
Yassin, Rafeek J	Bi-Weekly Officer Paycheck	-3,016.47
Plate, Harold, M	School Crossing Guard Bi-Weekly Paycheck	-255.00
RevoPay	Monthly Active Merchant Fee	- 10.00
Paul J. Moore	Melrose Avenue Garage Rental	- 50.00
Mow Bros	Landscaping Services October	-270.00
Leff Law Firm, L.L.P.	Legal Services	-5,140.00
Iowa Summit on Justice & Disparities	Sponsorship	-500.00
Keltek	Iowa DAS Arbitrator HD System	- 60.05
VISA	Car Wash, Google Suite, Grasshopper, Supplies	-722.23
CivicPlus	Website Annual Fee Renewal for Hosting, SSL	-6,630.44
US Cellular	Wireless Data/Internet Service for Car Computer	- 74.49

Harapat Auto Service Inc	Battery & Oil changes for Police Vehicles	-474.55
University of Iowa Health Care	ILEA Required Physical	-226.00
Johnson County Refuse, Inc.	September & October Garbage/ Recycling Service	-13,659.00
Iowa Law Enforcement Academy	Evaluation of MMPI	-150.00
Big 10 University Towing, Inc	Towing	-180.00
Breese Plumbing & Heating	Winterize Park Fountain	-212.00
CenturyLink	September & October Phone Services	-229.24
IMWC	Annual Work Comp Premium Installment #5	-1,771.00
AT&T Mobility	Wireless Service for Police Cars 9/20/23-10/19/23	-288.89
City of Iowa City	Fuel, Bus, Animal, Trash & Recycling Services	-11,056.15
Midwest Concrete Inc	Oakcrest/Mahaska Intersection Improvement Project	-6,011.65
Custom Tree Service	Golfview Ave Drainage Channel Maintenance Project	-2,900.00
Stevens Erosion Control, Inc	Golfview Ave Drainage Channel Maintenance Project	-2,500.00
Slocum's Excavating	Golfview Ave Drainage Channel Maintenance Project	-23,549.88
Shive Hattery	Engineering Services 9/30/2023-11/3/2023	-9,565.40
Wellmark BC/BS	October Health Insurance Payment	-7,244.40
IPERS	IPERS Contributions	-6,803.45
Internal Revenue Service	Federal 941 Payroll Taxes	-5,228.34
Internal Revenue Service	Federal 941 Payroll Taxes	-5,015.18
Treasurer, State of Iowa	Iowa Quarterly Withholding Taxes	-4,690.46
Iowa Workforce Developments	Unemployment Taxes	-39.55
Internal Revenue Service	Federal 941 Payroll Taxes	-949.72
Internal Revenue Service	Federal 941 Payroll Taxes	-4,683.64
MidAmerican Energy	Street Lights	-700.10
General Fund - \$146,459.91	Employee Benefits Fund - \$34,654.74	Road Use Tax - \$700.10
Capital Projects -		
Total Receipts -	Total Warrants - \$181,814.75	

Community Protection: Chief Kelsay submitted a written report.

Streets and Sidewalks: Engineer Foley presented a written report.

Motion by Gahn, seconded by Schroeder, to consider Resolution 23-44 accepting and approving work comprising the 2023 Oakcrest Avenue and Mahaska Drive Intersection Improvements Project as complete and authorizing release of retainage.

Carried.

Gahn	Aye	Scott	Aye
Moore	Aye	Swailles	Absent
Schroeder	Aye		

Motion by, Moore, seconded by Schroeder, to consider Resolution 23-45 accepting and approving work comprising the 2023 Golfview Avenue Drainage Channel Maintenance Project as complete and authorizing release of retainage. **Carried.**

Gahn	Aye	Scott	Aye
Moore	Aye	Swailles	Absent
Schroeder	Aye		

Building, Zoning, Sanitation: The rental housing inspector submitted a written report.

eGovernment: Council Member Moore presented a written report.

Announcements: Final leaf vacuuming begins Monday, November 27.

The meeting was adjourned **by unanimous consent** at 7:50 p.m.

Attest: Michael Haverkamp, City Clerk

Approved: Louise A. From, Mayor